

**EXCHANGE CONTROL
(EXPORTER'S DECLARATION)**

ORIGINAL

Form Number: _____

1. Name and location of Technology Park										
2. Exporter's name and address										
3. Importer/Exporter Code No.										
4. Status of Exporter	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: center;">Mother Unit</td> <td style="width: 33%; text-align: center;">Subsidiary Unit</td> <td style="width: 33%; text-align: center;">Other</td> </tr> </table>	Mother Unit	Subsidiary Unit	Other						
Mother Unit	Subsidiary Unit	Other								
5. Buyer's name and address										
6. Satellite Station										
7. Export Contract No. & Date										
8. Date of submission of contract to Competent authority (i.e. Department of Electronics, Government of India)										
9. Date of submission of contract to Reserve Bank										
10. How export value will be realised i.e. whether --- (a) Under L/C (b) Bank Guarantee (c) Any other arrangement e.g. advance payment, etc. (please specify)	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">(a)</td> <td style="width: 33%;">(a)</td> <td style="width: 33%;"></td> </tr> <tr> <td>(b)</td> <td>(b)</td> <td></td> </tr> <tr> <td>(c)</td> <td>(c)</td> <td></td> </tr> </table>	(a)	(a)		(b)	(b)		(c)	(c)	
(a)	(a)									
(b)	(b)									
(c)	(c)									
11. Name and address of bank opening L/C or furnishing guarantee										
12. Date/s of export (Details to be furnished separately as per Appendix)										
13. Description of software exported										
14. Total manhours used for development of the software										
15. Analysis of export value: (i) Full export value (ii) Add: Transmission charges, if any, payable by overseas buyers (iii) Deduct: Agency commission, if any, payable abroad at the rate of.....% (iv) Amount to be realised	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Currency</td> <td style="width: 50%; text-align: center;">Amount</td> </tr> </table>	Currency	Amount							
Currency	Amount									
16. Name and address of designated bank in India through whom payment has been/is to be received.										

I/We, hereby declare that I/we am/are the seller of the computer software in respect of which this declaration is made and that the particulars given above are true and that the value to be received from the buyer represents the export value contracted and declared above.

I/We undertake that I/we will deliver to the bank named above the foreign exchange representing the value of the software exported as above on or before (i.e. the due date for payment or within six months from the date of transmission whichever is earlier), in the manner prescribed in Rule 9 of the Foreign Exchange Regulation Rules, 1974.

Place: _____
 Date: _____

Stamp

 (Signature of Exporter)

Name: _____
 Designation: _____

(Space for use of the competent authority i.e. Department of Electronics)

Certified that the software described above was actually transmitted and the export value declared by the exporter has been found to be in order and accepted by us.

Place : _____
 Date : _____

 (Signature of Designated Official)

Name : _____
 Designation : _____
 (Department of Electronics, Government of India)

APPENDIX
 (cf. Item 12 of form SOFTEX)
Details of Satellite Link Usage

Date of Transmission	Time of transmission		Duration of transmission: Outward/Inward	Cumulative duration of transmission: Outward/ Inward	Whether Outward/Inward or both
	From	To			
1	2	3	4	5	6

CHECK-LIST

Instructions for filling up SOFTEX forms for export of computer software via satellite

The following requirements should be carefully complied with by exporters while completing the form--

1. The SOFTEX form should be completed in triplicate and the entire set of three copies of invoice and bill of exchange should be submitted to the competent authority (Designated official of Department of Electronics, Government of India) for certifying the value of export.
2. The duplicate SOFTEX form returned by the Department of Electronics duly certified should be presented immediately to the designated branch of authorised dealer, together with attested copies of invoice, bill of exchange, etc. for realisation of the export proceeds.
3. Separate SOFTEX form should be submitted by the exporter for each completed export order or, if the job involves more than one transmission, the SOFTEX form should be completed on the basis of bills raised by the exporter on the importer. Exporters are expected to bill their overseas buyers atleast once a month in case of contracts which would be executed over a longer period. Alternatively, they should raise bills progressively on completion of a sizeable part, say 20% of the contract value, and continue submitting declaration on SOFTEX forms at these intervals.
4. Exporter's Code No. allotted by Reserve Bank of India should be indicated on all the copies of SOFTEX form.
5. Against the item 'Description of software exported' exporter should indicate the category to which the export relates, on the following basis:

Description of Software	Indicate as
(i) Data entry jobs and conversion software	S/W - A
(ii) Data processing software	S/W - B
(iii) Software based on scientific/engineering/ mathematical knowledge	S/W - C
(iv) Development of new algorithm for system software/communication software/ application software and other intricate knowledge of software and firm ware engineering.	S/W - D

6. Average manpower used in development of software should be furnished in manhours.
7. Name and address of designated bank in India through whom the proceeds of exports have been received or will be realised should be specified in the space provided for the purpose in the form.

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DUPLICATE

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Place: _____ Stamp _____
 Date: _____ Name: _____ (Signature of Exporter)
 Designation: _____

(Space for use of the competent authority i.e. Department of Electronics)

Certified that the software described above was actually transmitted and the export value declared by the exporter has been found to be in order and accepted by us.

Place : _____
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 Designation : _____
 (Department of Electronics, Government of India)

Duplicate to be forwarded after realisation along with R Supplementary Return Certificate by authorised dealer

AD's Uniform Code No.

The SOFTEX form was included in the ENC statement sent to the Reserve Bank with the R..... Return for the period ending..... sent on

We certify and confirm that we have received the total amount ofas under being the proceeds of exports declared on this form (currency)(amount)

Date of Receipt	Currency	Credit to Nostro Account in (country)		Debit to Non-resident Rupee Account of a bank in (country)		Period of R-Return with which the realisation has been reported to RBI
		In our name	In the name of**	Held with us	Held with **	
1	2	3	4	5	6	7

(** Write the name of the concerned branch of Indian Authorised Dealer) Any other manner of receipt (Specify)

Place: _____ Stamp _____
 Date: _____ Name: _____ (Signature of Exporter)
 Designation: _____
 Name and Address _____
 of Authorised Dealer _____

APPENDIX
(cf. Item 12 of form SOFTEX)

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**EXCHANGE CONTROL
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TRIPLICATE

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