

ECR

(To be issued by Restricted Money-changer on official letter-head indicating name and address)

(Valid for three months from the date of purchase of foreign currency)
RBI Licence No.

Encashment Certificate

Serial No.

Date:

We hereby certify that we have purchased today foreign currency from
..... holder of Passport No.
(Name of the person)
Nationality and paid net amount in rupees after adjusting the amount towards settlement of bills for goods supplied/services rendered as per details given below:

A. Details of Foreign Currency Notes/Coins/Travellers Cheques Purchased

Currency purchased (indicating clearly notes and travellers cheques separately)	Amount	Rate	Rupee equivalent
(1)	(2)	(3)	(4)

B. Details of adjustments made towards settlement of bills for goods supplied/services rendered

Bill No./s	Date/s	Amount
(1)	(2)	(3)

C. **Net amount paid in rupees:** Amount in words
(Total under A minus Total under B)

Stamp

.....
(Signature of Applicant/Authorised Official)
(First holder/Power of Attorney holder)
Name:
Designation:
Registration No:

NOTE: This certificate should be preserved by the holder to facilitate reconversion of the rupee balance, (out of the amount stated at C) if any, into foreign currency at the time of departure from India and/or for payment of passage/freight cost in rupees, if necessary.